

## **HOUSE RULES**

- 1. The basis for the admission to the Hotel is to check- in at the reception.
- 2. The guaranteed check-in time is 3 pm and the check-out time is 12 pm.
- 3. Late check-out and early check-in are always subject to availability.
- 4. The hotel guest have a right of preservation of silence from 10.00 pm to 6.00 am.
- 5. Non-residents visiting guests can not stay in the premise after 10 pm.
- 6. Smoking is not allowed in the area of entire Hotel. Smoking is allowed only in dedicated places (smoking floor). If the guest will be caught smoking in the non-smoking rooms, the cleaning fee of 100 PLN will be imposed and will need to be paid by the guest.
- 7. Daily cleaning of the rooms is until 15:00. If the guest does not want to clean, please hang the pendant on the handle with the information "do not disturb".
- 8. Please do not disturb the peace of others and behave in a cultural way, enabling full and active recreation for all guests.
- 9. Hotel is reserving the right to refuse admission, if during last stay in the premise a guest had contravene house rules, by detriment the hotel property whether the guest, or made any harm to a guest, team member or any person staying in the premise.
- 10. Guest is responsible for all the items in the room in case of any damage to room equipment and electric devices which were caused by the guest or their visitors.
- 11. The reception must be informed immediately if there is a damage to a hotel property caused by guest.
- 12. Valuables, money, documents, securities can be stored in the deposit at the Hotel reception. Hotel is not liable for any damage or loss of the items which are not stored in the safety deposit boxes located in the reception.
- 13. The hotel is not liable for any damage to a car which is parked in the underground parking.
- 14. According to fire safety regulation, the guest is not permitted to use any open fire. Also, usage of any electrical equipment which is not provided by the hotel is not permitted. Not applicable to mobile phone or PC chargers.
- 15. Placing small animals (cat / dog) on the hotel's premises is allowed after prior notification of the reception and payment of the fee.
- 16. The owner is liable for damage caused by his animal or for an animal which he has introduced to the Hotel.
- 17. Dogs should be kept on a leash and a muzzle.
- 18. When leaving the room, guest should ensure that the door and window are closed
- 19. When leaving the room, the room key must be left at the reception
- 20. Any personal belongings which are left behind by guests, will be send back to the guest on the guest's expense. All items which are not retrieved, will be kept for the period of 3 months and after that will get discarded.
- 21. Guests using the swimming pool or jacuzzi are required to wear a swimming cap. Bathing caps can be purchased at the reception for an additional fee. People who do not comply with the above provision will not be allowed to enter the pool.
- 22. In the swimming pool complex, it is not allowed to use daily shoes. When entering the pool, guests are required to change shoes.
- 23. In case of violation of the provisions to any of the points of the House Rules, Hotel reserve a right to refuse service and remove the person of the premise. As mention above that person has a right to pay back any cause or damage done to the Hotel.